



Facilities Planning & Management

UNIVERSITY OF WISCONSIN-MADISON

MEETING MINUTES – DRAFT Campus Planning Committee March 24, 2021 Hybrid Meeting Bascom Hall – Room 260 + Virtual WebEx 8:30am to 10:00am

1. CALL TO ORDER

- Present: Eyad Affifi, Duncan Carlsmith, Kate Corby, Katie Effertz, Stephen Gammie, Joel Gerrits, Diana Hess, Kurt Paulsen, Tom Purnell, Dan Rhodes, Ian Robertson, Liz Sadowski, Karl Scholz, Bret Shaw, Lindsey Stoddard Cameron, Eric Wilcots
- Excused: Craig Berridge, Ndemazea Fonkem, Elizabeth Harris, Lindsey Honeyager, Aaron Levine, Shelby O’Conner
- FP&M: Jim Bogan, Gary Brown, David Gerber, Rhonda James, Rob Kennedy, Molly Lenz, Brent Lloyd, Kip McMahan, Gabe Mendez, Missy Nergard, Madeline Norton, Holly O’Higgins, Dennis Rodenberg, Randi Smith, Margaret Tennesen, Cindy Torstveit, Aaron Williams
- Guests: Chris Bruhn, Ryan Pingel, Doug Sabatke, Tanara Teal-Tate
- a. Scholz, committee chair, called the meeting to order at 8:33am.

2. OLD BUSINESS

- a. Approval of Meeting Minutes from December 16, 2021. (ACTION ITEM)
- **Minutes were approved unanimously**
- b. Status Report on the 2023-29 Six-Year Capital Development Plan (Gary Brown)
- Reference the meeting recording and/or the slide presentation for additional information.
 - Priority Initiatives include:
 - Support Continued Growth in the College of Engineering
 - Enable Removal of Mosse Humanities Building
 - Consolidate our Libraries – Return of Space for STE(A)M Reuse
 - Repair & Renovate our Historic Buildings
 - Gary Brown presented each of the two-year Capital Budget Request lists and changes.
- c. AVC Capital Project Update (Cindy Torstveit/Kip McMahan)
- AVC Torstveit reviewed the current major project activity across campus along with a funding break down of both the State and UW-Managed projects.
 - University Architect Kip McMahan gave an update on the following projects:
 - Engineering Building Replacement – Currently in A/E Selection
 - Levy Hall L&S Academic Building – Preliminary Design is beginning
 - Computer, Data, and Information Sciences (CDIS) – Through Design Development
 - Elvehjem Building Exterior Envelope – Repair and replacement of façade masonry
 - Gymnasium/Natatorium Replacement – Currently in construction

- Chemistry Addition and Renovation – New building is open and occupied. Renovation of Daniels wing is underway
 - Veterinary Medicine Addition and Renovation – Currently in construction
 - Camp Randall South End Zone – Currently in construction
 - Sallery Hall Renovation and Addition – Currently in construction along with utility work along N. Park Street and W. Johnson Street
 - Kohl Center Addition and Renovation – Beginning construction in mid-April
- Summer 2022 Campus Construction maps related to transportation were presented.
 - Shaw: With inflation occurring, things do not always play out to the bid point. How does the university make up the difference?
 - Torstveit: Every project holds both a design and construction contingency. If further unforeseen conditions occur beyond the contingency available, then there are mechanisms for requesting additional funding.
- d. “Transforming the Built Environment”
 - Real Estate Initiative: Innovation District Planning.
 - How does campus real estate serve our mission and deliver that mission more efficiently
 - Research Laboratory Renovation Delivery Program
 - FP&D Lab PM Supervisor and Project Managers
 - Research Laboratory Recovery Pilot
 - College of Engineering, SMPH, College of L&S
 - Processes and Milestones to Track and Report
 - Hess: What is the relationship between this program and the other S/C/D’s that are waiting for labs?
 - i. McMahan: AVC Fish prioritized three units to pursue first. If a lab request is submitted, FP&D will follow it through.
 - Paulsen: Where is the bottle neck, space for labs or funding?
 - i. Torstveit: We need to identify the spaces available and ensure we have enough staff to perform the work to respond to the requesting S/C/D and PI. Therefore we can begin the work immediately and delivery projects quicker.
 - Hess: My concern, which is not a critique, is that S/C/D invests large sums of money to recruit researchers and if we are unable to deliver on their needs they leave. It harms our reputation beyond just our finances.
 - Robertson: We are waiting for labs and turning away researchers. We need to figure out what it takes years to complete projects at UW and much shorter timeframes at peer institutions. S/C/D need solutions for the increasing campus cost to do work. We need more flexibility to get the work done.
 - i. Torstveit: We are very restricted on what we as a campus can go out and hire without running the request through UWSA or DFD for bidding. Needs to be under \$30,000. We are working hard to make progress related to your concerns.
 - Hess: You said the limit was \$30,000 and I thought it was \$300,000.
 - i. Torstveit: The difference is if we do it ‘in-house’ or hire it out. If we must contract out, we only can bid \$30,000 if UW-Madison is not performing the work themselves.
 - ii. Hess: Something seems off as we continue to bring these questions up to try and deliver resources for our hires. There is frustration around the cost of projects and the lack of resources within FP&M to do their work.
 - Scholz: I’m particularly concerned about the researchers we have hired and are waiting for space. We must take care of them as quickly as possible and then tackle the future.
- e. “Transforming the Built Environment” Update – One-Time Funding for Capital Projects
 - One-Time Gift/Grant Funded Projects
 - Library Collections Preservation & Elvehjem

- Six All Agency project addressing maintenance and repair projects
- Three All Agency utility projects
- Five removal projects including funding for enabling projects

3. NEW BUSINESS

- a. Public Open Space Projects Update: Library Mall & Divine Nine Garden Plaza (Aaron Williams)
 - Reference the meeting recording and/or the slide presentation for additional information.
- b. Signage Work Group Formation & Charge (Gary Brown)
 - 1992 Signage and Wayfinding Policy
 - 2003 Update to the Signage and Wayfinding Policy
 - 2022 Work Group scope
 - Revise policy to add 'new' additional signage types
 - Review existing signage types and typical information included on each
 - Revise policy document to address discrepancies and ambiguity
 - Update policy format and graphic supplements for ease of use
 - Update and streamline the online request process
 - Wilcots: Interested in the signage that tells what goes on inside the buildings.
 - Brown: We struggled with this in 2003 as the uses inside the building change rather quickly.
 - Wilcots: Request the scope of the Work Group to navigate/consider this topic.
 - Stoddard: How will this Work Group address multiple languages and/or indigenous languages.
 - Brown: There is a separate group on campus working on the language issue and how to update the campus map. We would support this idea since maps in pockets are so ubiquitous nowadays.
 - Hess: To what extent will S/C/D's have the ability to make decisions about signage inside their buildings vs. the need for policies and procedures for exterior signage?
 - Brown: It's more about video boards and their view to the outside, especially along transportation corridors. There are issues with blinking and moving graphics becoming distracting.
 - Approval of Work Group Charge and Work Group Membership (ACTION ITEM)
 - Motion by Paulsen, seconded by Shaw
 - **Items were approved unanimously**

4. ANNOUNCEMENTS

- a. Next meeting is May 12, 2022.
 - Committee Members please attend in person at Bascom Hall Room 260.
 - Guests & Interested Parties please attend virtually

Meeting Date	Tentative Agenda Topic(s)	Location
May 12, 2022	AVC Project Update BCB Status Report West Campus Innovation District Planning Upcoming Items for Fall 2022 Session Office of Sustainability Update	260 Bascom Hall

5. MEETING ADJOURNMENT

- a. Scholz adjourned the meeting at 10:28am